

RESUME SAMPLE

CITY, STATE | 555.555.1212 | SAMPLE@EMAIL.COM

PROFESSIONAL PROFILE

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MAXIMIZING EFFICIENCY & CUSTOMER EXPERIENCE FOR MULTINATIONAL SUPPLIERS
EXPERTISE IN LEAN SIX SIGMA PROCESS IMPROVEMENT & ROOT CAUSE ANALYSIS

Fortune 500 supply chain professional with military leadership training; achieves inventory reduction, resource optimization, and order delivery/fulfillment targets via end-to-end demand and supply planning. Aligns supply chain operations to strategic, long-term business goals with innovative, technology-driven solutions, and leads cross-functional teams on ERP integrations, SKU rationalization, integrated business planning (IBP™) and other major transformations.

*Change Management | Requirements Gathering | Enterprise ERP Projects | Inventory Control | Demand Planning
Production Planning | Operational Excellence | Leadership & Team Building | Product Launch & Promotions*

PROFESSIONAL EXPERIENCE

COMPANY NAME, City, State | Year – Present

Senior Supply & Demand Planner (M/YYYY – Present)

\$XXXMM IN ANNUAL DEMAND PLANNING | 97% IN-STOCK & 98.9% ON-TIME DELIVERY | EPICOR ERP

Balance replenishment and supply for \$100MM in forecasted demand, and set forecasts and business plans to meet inventory targets for nationwide retailers including XXXX, XXXX, XXXX, XXXX and XXXX. Analyze, control, and adjust MRP parameters; plan new product introductions (NPI); and ensure systems data is consistently cleansed and validated.

Implemented the Sales and Operations Cycle (S&OP), Delivered Massive Reductions in Vendor Fines, and Delivered Top-Line Profitability Increases Through Improved Forecast Accuracy

- Built consensus at the VP/Director-level around enhanced collaboration and communication between siloed demand and supply planning teams, and introduced the company's first formalized S&OP.
- Strengthened relationships with Walmart and other top customers, and developed customized reporting to provide better visibility into retailer-specific metrics.
- Reduced weeks of supply (WOS) and customer consignment inventory by \$XMM over a six-month period. Aligned metrics to profitability targets, successfully increasing inventory turns from 4X to 10X.

COMPANY NAME, City, State | Year – Year

Senior Planner (M/YYYY – M/YYYY)

Planner & Production Scheduler, Specialty (M/YYYY – M/YYYY)

\$180MM NSV & \$10.1MM IN RAW/WIP | SAP SUPER USER | 1000 MATERIALS & 500+ SKUS

Effectively planned and purchased materials for Brand specialty packs, integrating capacity, demand, and customer requirements. Took over planning for a Canadian production facility following a multimillion-dollar error, and effectively turned around the operation to bring distribution back on line.

Minimized Waste by +\$X.X, Reduced Transportation Cost by \$3.5M and Optimized Stock Availability

- Boosted Service Levels from 80 to 99% for Fortune 500 retail accounts, including XXXX, XXXX, XXXX, XXXX and Walgreens.
- Took the lead on conversion to 3rd Party Manufacturing (3PM). Completed the transition, which impacted over \$XXMM in personal care business, in only four months.
- Co-developed best practices, standards and benchmarks aligned to critical KPIs. Institutionalized new procedures into the Company supply chain, and led bi-weekly planning sessions with various stakeholders.

COMPANY, INC., City, State | YYYY – YYYY

D2C Fine Jewelry Manager (M/YYYY – M/YYYY)

1,000,000 ORDERS SHIPPED ANNUALLY | XXXX.COM & XXXX.COM | 5-240 EMPLOYEES

Managed union, non-union and seasonal staff, with team size ranging upwards of 200 in peak season. Championed business critical process change to create two separate process flows, achieving higher throughput and enhanced quality control for fine and fashion lines. Optimized staffing levels and ran three complete inventories annually.

Led Lean Process Improvement to Reduce Footsteps, Improve Forecasts & Bolster Throughput

- Successfully managed Black Friday shipments at the highest volume in the company history, 45,000 vs. annual prior year averages of 15,000.
- Catapulted customer service scores from the mid-80's to consistent 98.7%+ rankings. Expanded hours with minimal headcount increase, and improved training to enhance quality of interaction.
- Facilitated Kaizen to establish operational centers of excellence within Fashion and Fine jewelry distribution.

COMPANY NAME, City, State | YYYY – YYYY

Project Manager

PROMOTED 2X IN 2 YEARS | LEAN SIX SIGMA PROCESS ENGINEERING | DIRECT REPORT TO THE VICE PRESIDENT

Joined as a stock-room associate, rapidly promoted to Inventory Manager and then Project Manager. Chartered with turning around stock overages, order fulfillment issues, and operational bottlenecks for the \$712M government contractor and OEM manufacturer, which produces engineered components for heavy machinery.

Continuously Improved Business Processes, Productivity, and Profitability

- Devised and implemented enhanced inventory management, including Kanban and Just-in-Time best practices, for stock materials. Slashed on-hand inventory from over \$400,000 to \$40,000 within 90 days.
- Reduced lead times by centralizing materials processing and initiating point-of-use storage. Presented a proposal to the CEO & President, and orchestrated implementation with plant management.
- Led transition to a Pull inventory system, which effectively slashed overhead costs and transformed visibility and flow-through.

MILITARY EXPERIENCE

ARMY NATIONAL GUARD, City, State | M/YYYY – M/YYYY

Army National Guard, Officer – 1st Lieutenant

Military officer, entrusted with scheduling, personal development and military training of over 40 soldiers. Planned and executed Live Fire Artillery/Mortar exercises, and maintained detailed performance records for the platoon.

EDUCATION AND TRAINING

THE STATE UNIVERSITY, City, State

Master of Business Administration (Expected YYYY)

Bachelor of Science (BS), Supply Chain Management & Information Systems (YYYY)

THE UNITED STATES ARMY

Army Reserve Officer Training Corps

Army Logistics Certification